



Iowa State Fair Police Department

Full Time Police Officer Iowa State Fair Police Department

Description

The Iowa State Fair is accepting applications for a Full Time Police Officer at the Iowa State Fair Grounds. Salary range is **\$47,736 - \$75,650** plus benefits. Starting pay will be based on qualifications and experience. Officers work a 12 hour "Panama Shift" schedule. The current shift vacancy to be filled is 4:00pm – 4:00am.

Applications must be submitted online, or postmarked, no later than midnight **SEPTEMBER 25th, 2020**. Applicants must be ILEA certified and have a minimum of 5 years of experience as a law enforcement officer. Supervisory experience is preferred but not mandatory. Qualified applicants must complete an MMPI test, extensive background check, fingerprint records check, drug screen, polygraph examination and an oral review process. A post position offer of employment will require a complete physical exam. Interested candidates should complete an employment application available online at iowastatefair.org. under the employment section. A cover letter and resume should also accompany the application. Applications will be accepted by email or mail and should be sent to;

Commander Doug Phillips
Iowa State Fair Police Department
PO Box 57130
Des Moines, IA 50317-0003
email: dphillips@iowastatefair.org

Routine Job Duties/Responsibilities

- Interpret and enforces state and federal regulations, codes, laws, or administrative rules as they relate to the Iowa State Fairgrounds and properties.
- Responds to immediate calls for services and the answering of complaints
- Conducts uniformed preventative patrols in a 24 hour a day, seven days a week environment.
- Conducts preliminary investigations of crimes and completes appropriate reports, including, but not limited to: major crimes; traffic; theft; personal/family and domestic disputes/assaults; intoxication; security alarms; etc.
- Prepares and completes supplementary reports related to complaints and investigations.



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- Makes determination to arrest and processes arrested subject(s), which includes, but is not limited to: searching and/or seizing persons, vehicles, and/or property; collecting, preserving and processing evidence; interviewing victims/witnesses/suspects; transporting offenders; testifying in court proceedings; etc.
- Identifies and corrects safety hazards around public roadways within the state fairgrounds, including, but not limited to: crash analysis, accident investigations; assisting stalled motorists or disabled vehicles; directing and controlling traffic; impounding vehicles, checking vehicle registration, issues traffic citations, etc.
- Acts as a partner with citizens, neighborhood groups who interact with the fairgrounds, which may include, but is not limited to: referrals to other agencies; welfare checks; unlocking motor vehicles; education on law enforcement and crime prevention related topics, assisting with animal control related calls, State Administrative Code Enforcement, etc.
- Assists in emergency situations, including, but not limited to: responding to Fire and EMS calls; watching and reporting on potentially severe weather conditions, etc.
- Inspects and maintains vehicle and all related law enforcement equipment
- May be assigned to supervise specialized police responsibilities during major events on the state fairgrounds ie; Iowa State Fair, World Pork Expo, Good Guys Car Show, etc.
- May be required to work mandatory overtime during major events held on the state fairgrounds.
- Establishes and maintains effective working relationships with other law enforcement agencies in matters relating to the apprehension of offenders, the investigation of offenses, and collaboration during major events held at the state fairgrounds.
- Perform regular security checks of buildings, grounds and other properties owned by the Iowa State Fair Authority.
- Performs other duties and responsibilities as assigned.

Serious applicants can obtain a copy of the "Panama Shift Schedule" and other pertinent information regarding the job position by emailing Commander Doug Phillips at dphillips@iowastatefair.org, or call 515-262-3931 to have a copy emailed or mailed to you.